HOW TO CHECK ONLINE SCREENING STATUS OF A STUDENT USING A COMPUTER

Before Checking the Online Screening Status, bear in mind that it is for new students that have been offered admission into Federal Polytechnic Nekede, Owerri (ND1 and HND1, 2019/2020 Session and onwards);

Also:

- ✓ You MUST have paid your acceptance fee.
- ✓ You MUST have paid for the O'level Verification.
- ✓ You MUST have processed the O'level Verification payment to get the receipt from the Portal.
- ✓ You MUST have uploaded your **Original Documents** online for the E-Screening (Online Screening).

STEP 1

Open your browser "Google Chrome". Ensure that the computer is connected to the internet.





STEP 2: On the <u>Address Bar</u> of the Google Chrome browser, type the school Url

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STEP 3: The homepage will load as shown.



STEP 4: The Menu Bar, locate and point your cursor on **Admissions**. A drop down submenu will appear, locate and click on **Check Screening Status**.



STEP 5: It will take you to a page as shown below, type in your Application number and Processed O'level verification RRR number, then click on **Verify**.



STEP 6: It will reveal your screening dashboard as shown below; showing you the status of your screening or any message from your screening officer.

If your first screening status is successful, there will be RRR number on the status which you will copy and take it to the bank and pay your school fees with it.

If your first screening status is successful and no RRR number, please log into your portal dashboard and generate the school fees invoice from there. *To log into your Portal dashboard, look out for the manual on the* **Quick Links** that is on our school's website <u>www.fpno.edu.ng</u> and download it too.

If there is any other message telling you what to do, make haste and do that, then notify ICT so as to communicate your screening officer on your behalf.

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POWERED BY ICT DIRECTORATE FEDERAL POLYTECHNIC NEKEDE, OWERRI

ENGR. MRS. MARY N. NWAKAMMA AG. HEAD, ICT.